

Capitol Fellowship Program

The Capitol Fellowship is the only internship program of its kind that places you directly in the office of a legislator while offering a combination of ongoing comprehensive leadership training and mentorship to ensure you have a competitive edge in your support position. CLLARO even supplies a stipend for your time. For many of our Fellows, this opportunity is a first step towards becoming a leader in their community and increasing diversity representation in the state legislature.

A Sample of Alumni Successes:



- 2 Legislative Chiefs of Staff
- 2 Political Campaign Managers
- 1 City Council Electorate
- 1 Presidential Campaign Staff
- 1 Executive Director of CLLARO

Program Overview:

Pre-Session

- Meet & Greet matching with legislators -
- Formal orientation & comprehensive training -

During Session

- 20 hrs/wk internship at the State Capitol -
- Monthly leadership trainings at CLLARO -

After Session

- Fellowship Graduation -
- Induction into CLLARO Alumni Program -

Proven Impact of CLLARO's Capitol Fellowship Program

- 100% have a greater understanding of public policy
- 75% assume public policy leadership roles within 1 year
- 63% assume community leadership roles within 2 years

"The State Capitol can be intimidating... I have always known how important the political process is... but I was never aware of any opportunity for someone who looks like me to get involved. After participating in the CLLARO Capitol Fellowship Program, I no longer feel out of place under the dome. Now, I walk in each day with a sense of purpose... and I couldn't be more proud." — *True Apodaca, 2015 Alumnus*

Visit us at www.cllarocolorado.org to learn more about this amazing program.

Capitol Fellowship Program Complete Overview



What does the Capitol Fellowship Experience look like?

You will work directly in the office of a Colorado Legislator or lobbyist as an intern at the State Capitol for 20 hours per week. The CFP experience is custom-tailored to make sure you are equipped with the skills and tools needed to excel in your support position. We even provide a monthly stipend for your time and participation. CLLARO's unique curriculum facilitates a comprehensive understanding of the public policy process, and develops your leadership skills that will help you launch your chosen career after you graduate. CLLARO leadership staff provides mentorship and support to you as needed throughout the program.

Expectations of Fellows

- Availability to work directly in the State Capitol and/or surrounding government buildings for **20 hours per week** during the legislative session (January - May)
- Attend a ½-day orientation at the CO State Capitol (January)
- Complete four (4) leadership training sessions provided at the CLLARO office on the first Saturday of every month from 9:00 AM - 12:00 PM (January - April)
- Submit weekly journal reflections and timely legislative policy analyses to CLLARO that are in alignment with CLLARO's Advocacy Focus Areas: Health, Education, & Aging
- Adhere to applicable dress codes in the State Capitol (business professional) and during CLLARO training sessions (business casual)
- Complete all assignments from mentors and supervisors in a timely manner
- Put forth quality work that meets the requirements set forth by mentors and supervisors
- Attend the Capitol Fellows Graduation Brunch on May 19, 2018

Expectations of Partners at the Capitol

CLLARO's partners at the Capitol serve as direct supervisors and public policy mentors to our Fellows. They are expected to provide an environment that nurtures the intellectual growth of Fellows as leaders and professionals. Supervisors provide wisdom and insight to help Fellows understand the public policy process and are culturally-competent, informed leaders by example. Supervisors are expected to meet with their Fellow for 30 minutes each month to assess the CFP experience, the Fellow's professional goals, and to offer their expertise and wisdom to support Fellow engagement.

Program Objectives

- Develop yourself as a leader and an advocate
- Demonstrate a clear understanding of:
 - The legislative process in Colorado
 - How to participate in the civic process
 - How to advocate for local communities

What do I need to apply?

- Completed CLLARO Capitol Fellowship Application
- Current Resume
- At least one current letter of recommendation

Important Dates to Remember

- **Monday, September 18, 2017:** Capitol Fellowship Application available
- **Sunday, November 26, 2017:** Applications due by 11:59 PM
- **November 28 - December 7, 2017:** Interviews (Mon - Fri by appointment)
- **Monday, December 11, 2017:** 2018 Cohort of Fellows will be announced
- **Thursday, December 14, 2017:** Legislative Meet & Greet (5 PM - 7:30 PM)
- **Thursday, January 4, 2018*:** Orientation - State Capitol (9 AM - 3 PM)
- **Saturday, January 6, 2018:** Training #1 - CLLARO (8:30 AM - 12 PM)
- **Wednesday, January 10, 2018:** First Day of the 2018 Legislative Session
- **Saturday, February 3, 2018:** Training #2 - CLLARO (8:30 AM - 12 PM)
- **Saturday, March 3, 2018:** Training #3 - CLLARO (8:30 AM - 12 PM)
- **Saturday, April 7, 2018:** Training #4 - CLLARO (8:30 AM - 12 PM)
- **Wednesday, May 9, 2018:** Last Day of the 2018 Legislative Session
- **Saturday, May 19, 2018:** Capitol Fellow Graduation Brunch - Location TBD (10 AM - 1 PM)

Attendance Required

*Date subject to change depending on Capitol schedule and instructor availability.

If you have any questions, please call CLLARO at 303-722-5150. Completed applications must be received by email at cllaro@cllaro.org no later than 11:59 PM on November 26, 2017, or delivered directly to the CLLARO office no later than 5:00 PM on Wednesday, November 22, 2017.