

# CLLARO Internship Application

**MISSION:** Empowering Latinos through leadership development, advocacy and research to strengthen Colorado.



## Personal Information

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First Name MI Last Name

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Main Phone Secondary Phone

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Street Address City State Zip Code

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Email Address

## Emergency Contact Information

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First Name MI Last Name

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Main Phone Secondary Phone

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Street Address City State Zip Code

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## Availability

What date are you available to start? \_\_\_\_/\_\_\_\_/\_\_\_\_

How long would you like to participate as an intern with CLLARO?

Summer     Semester     Long-term     Other: \_\_\_\_\_

**How many hours per week are you available? \_\_\_\_\_ hours per week**

What times of the day are you available for internship assignments?

	SUN	MON	TUE	WED	THU	FRI	SAT
Time In							
Time Out							

# CLLARO Internship Application

## Which internship position interests you? Please mark all that apply.

- |  |  |
|--|--|
| <input type="checkbox"/> General Program Intern            | <input type="checkbox"/> Policy and Research Intern          |
| <input type="checkbox"/> Operations and Development Intern | <input type="checkbox"/> Digital/Media/Communications Intern |

## Interests/Experience

Tell us which areas you are interested in or have previous experience. Please mark all that apply:

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Administrative/Clerical | <input type="checkbox"/> Program/Project Support | <input type="checkbox"/> Digital Communications |
| <input type="checkbox"/> Public Policy Research  | <input type="checkbox"/> Event Planning          | <input type="checkbox"/> Graphic Design         |
| <input type="checkbox"/> Tutoring/Mentoring      | <input type="checkbox"/> General Research        | <input type="checkbox"/> Marketing              |
| <input type="checkbox"/> Metrics & Evaluation    | <input type="checkbox"/> Preparing Reports       | <input type="checkbox"/> Volunteer Coordinator  |

Other:

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## Checklist

To streamline the application process, please attach copies of the following items to this application:

- Current Resume or Vitae.
- At least one letter of recommendation.
- Answers to Essay Questions on a separate sheet of paper.

## Essay Questions

Please write 3 to 4 sentences in answer to each of the following questions and submit on a **separate sheet of paper**. Be sure to include your name at the top of the sheet.

- Have you ever been in a leadership position? If so, how did you handle the responsibilities?
- Describe a time that you showed initiative and dedication to the advancement of your community.
- What do you hope to gain from this internship opportunity?

## Signature

It is the policy of this organization to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age, or disability.

*I hereby certify, to the best of my knowledge, that the information furnished on this application is true and complete without omission or misrepresentation of facts. Furthermore, if any changes occur in the information furnished on this application during the application process, I understand that I am required to report the changes to CLLARO.*

*I understand that if I do not adhere to these standards, it is sufficient cause for rejection of my application.*

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Signature of Applicant

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Date

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Colorado Latino Leadership, Advocacy & Research Organization (CLLARO), 4755 Paris St., Suite 300, Denver, CO 80239, (303) 722-5150



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